



## Job Opening

Posting Title: Junior Analyst (GIS Technical Support)

Job Code Title:

Department/ Office: United Nations Human Settlements Programme

Duty Station: MOSCOW

Posting Period: 3 July 2020-11 July 2020

Job Opening number: 20--UN-HABITAT-137749-C-MOSCOW

Staffing Exercise ID: N/A

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

## Result of Service

Produce technical documents and accurate spatial inputs including maps and cartographies

## Work Location

Moscow

## Expected duration

6 Months

## Duties and Responsibilities

## Org. Setting and Reporting

## Background

The United Nations Human Settlements Programme (UN-Habitat) is the lead United Nations agency for cities and human settlements. The agency is mandated by the UN General Assembly to promote socially and environmentally sustainable towns and cities with the goal of providing adequate shelter for all and sustainable development. The main documents outlining the mandate of the organization are the Vancouver Declaration on Human Settlements, the Habitat Agenda, the Istanbul Declaration Human Settlements, the Declaration on Cities and Other Human Settlements in the New Millennium, and UN General Assembly Resolution A/56/206. UN-Habitat, being the focal point for all urbanization and human settlement matters within the UN system, has a role in delivering the 2030 Sustainable Development Agenda, adopted by Member States in 2015, specifically goal 11: make cities and human settlements inclusive, safe, resilient and sustainable.

UN-Habitat's work in the Russian Federation and CIS

UN-Habitat's Project Coordination Office for Countries of the Commonwealth of Independent States (CIS Coordination Office) is based in Moscow, Russian Federation. The Office coordinates UN-Habitat's work in these countries, in close consultation with Headquarters in operationalizing specific technical areas of UN-Habitat's Strategic Plan.

UN-Habitat has had a long-standing presence in Russia since 1989, when the UN-Habitat Executive Office in Moscow was initially launched. Since then, UN-Habitat has led several advisory, normative and capacity building activities across several cities in country. UN-Habitat is a member of the Ministry of Construction's Advisory Council on Urban Environment which serves as a practical platform to engage in the implementation of global urban agenda in the Russian Federation and the city of Moscow. UN-Habitat has since 2018 been a global partner of the Moscow Urban Forum, and recently implemented the first City Prosperity Index in the region in Tomsk during 2018-2019.

The delivery of project will be coordinated by the CIS Coordination Office based in Moscow, where a large component of the staff/consultants will be based for the duration of Phase 1, to facilitate the collection of data, as well as advocacy and liaising activities among local stakeholders. The above will also ease the organization of workshops and support content elaboration for MUF 2020, scheduled to be held in July 2020. The normative oversight of the work will be led through UN-Habitat's Headquarters in Nairobi, including the Knowledge and Innovation Branch, Urban Practices Branch and other relevant Units.

Duties and Responsibility

The activities and responsibilities of this consultancy are under the programmatic umbrella of the above-mentioned project and under overall supervision of the Coordinator of the Project Coordination office for Countries of the CIS in close collaboration with the Programme Manager of the Office, based in Moscow.

The duties and responsibilities of the consultant are the following:

- Development and elaboration of spatial contents of this project and under the framework of localizing SDGs in Mega-cities;
- Provision of GIS analysis and technical components related to reporting the fulfillment of the 2030 Agenda in Moscow;
- Conduction of workshops and charrettes;

Qualifications/special skills

Competencies: Professionalism: Shows pride in work and in achievements; Demonstrates professional competence and mastery of subject matter; Is conscientious and efficient in meeting commitments, observing deadlines and achieving results; Is motivated by professional rather than personal concerns; Shows persistence when faced with difficult problems or challenges; Remains calm in stressful situations.

Planning and organization: Professional approach to work, strong sense of responsibility, operate with minimal supervision; proven organizational skills and ability to manage a workload efficiently and within set deadlines.

Communication: Ability to write clearly and effectively; listen to others, interpret messages correctly and respond appropriately; show openness in information sharing and keep everyone informed; solid abstract reasoning skills together with a proven capacity to write documents for diverse audiences.

Teamwork: Ability to work in a multicultural and multi-ethnic environment, and to respect diversity; sensitivity to the main streaming of vulnerability; willingness and ability to work in difficult environments.

Skills: • Proficiency in computer programs such as Microsoft Excel, R, or any other database software, Outlook, and Web search engines;

- Proficiency in GIS software;
- Excellent written communication and analytical skills.

Academic Qualifications: Advanced university degree (Master's degree or equivalent degree) in geography, data science, social sciences, urban planning, or related field is required.

Experience: For this consultancy, 1 year progressive work experience is required

- Experience in urban development; this may include research activities;
- Experience working with quantitative research methods and tools;
- Knowledge of statistical research methods; knowledge of the Rosstat portal an asset;
- Ability to clearly interpret, convey and disseminate quantitative data findings;
- Knowledge and expertise in GIS software;
- Experience working on urban projects in Russia highly desirable

Language: Fluency of Russian and English languages (written and spoken) a requirement. Knowledge of any other official UN language is considered an asset.

Additional Information

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.